



FMM INSTITUTE TRAINING PROGRAMMES August 2019

FMM Institute is pleased to forward you a list of our training programmes scheduled for August 2019.

Below are the programmes to be held at **Shah Alam Convention Centre** unless otherwise stated:

PROGRAMMES	PSMB Scheme	Dates
<u>Senior Management</u>		
<ul style="list-style-type: none"> Developing Leaders Business Acumen [NEW] @ <i>Royale Chulan Damansara Hotel</i> 	SBL	Aug 21 – 22
<u>Management & Personal Development</u>		
<ul style="list-style-type: none"> Creative Thinking and Decision Making: Making the Right Choices and Overcoming Obstacles with Creativity 	SBL	Aug 5 – 6
<ul style="list-style-type: none"> Impact and Influence: The Art of Persuasion [NEW] 	SBL	Aug 7 – 8
<u>Human Resource and Industrial Relations</u>		
<ul style="list-style-type: none"> Employers! Know Your Legal Rights (Understanding Employment Act 1955 with its Amendments) 	SBL	Aug 7
<ul style="list-style-type: none"> Developing Performance Management System for Organisational Success [NEW] 	SBL	Aug 26 – 27
<u>Financial Management</u>		
<ul style="list-style-type: none"> Collecting Difficult Accounts: Action Plan for Success 	SBL	Aug 5 – 6
<u>Production, Operations and Logistics</u>		
<ul style="list-style-type: none"> Fundamental Supply Chain Management Workshop to Enhance Business Effectiveness [NEW] 	SBL	Aug 5 – 6
<ul style="list-style-type: none"> Operasi Stor dan Gudang 	SBL	Aug 26 – 27

PROGRAMMES	PSMB Scheme	Dates
<u>Quality Systems and Productivity Improvement</u>		
▪ Achieving Zero Defect Through Poka Yoke	SBL	Aug 26 – 27
<u>Industrial Safety</u>		
▪ Accident Prevention and Investigation at Workplace (10 CEP Points Awarded by DOSH)	SBL	Aug 21 – 22

For further information, please contact Pn Siti Nazihah or Pn Azrini at tel: 03-62867200 or e-mail us at siti_nazihah@fmm.org.my or azrini@fmm.org.my.

Visit us at www.fmm.edu.my