



**TRAINING
PROGRAMMES**



FMM Institute (Johor Branch) Training Calendar for Year 2021

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Rev 4: 9.2.21

Jan 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
20-21	Effective 8D Problem Solving Reporting (Remote Online Training)	2 Days	SBL	1,000	1,000
20-21	Perancangan dan Pengawalan Inventori	2 Days	SBL	901	1,007
22-23	Hazard Identification and Risk Assessment & Control (HIRAC)	2 Days	SBL	1,166	1,378
21-22	13 Leadership Competencies during the Challenging Times (Remote Online Training)	2 Days	SBL	1,000	1,000
25-26	Customer Service & Complaint Management (Remote Online Training)	2 Days	SBL	1,000	1,000
Feb 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
6	Certificate in Boilerman (Grade 1)	6 Days	SBL	2,332	2,968
6	Certificate in Boilerman (Grade 2)	4 days	SBL	1,908	2,544
1-2	Present with Power (Remote Online Training)	2 Days	SBL	1,000	1,000
3-4	Developing Effective Purchasing Assistant & Clerk	2 Days	SBL	1,007	1,113
4-5	Safe Forklift Driving Skills	2 Days	SBL	1,007	1,113
8-9	Design Thinking for Creative Innovation (Remote Online Training)	2 Days	SBL	1,000	1,000
10-11	Effective Ways to Manage Inventory with ABC Analysis	2 Days	SBL	1,007	1,113
17-18	Lean Tools: Motion and Cycle Time Study through MOST Technique [NEW]	2 Days	SBL	1,007	1,113
17-18	Termination of Employment – VSS, MSS, Lay-Off & Retrenchment (Remote Online Training)	2 Day	SBL	1,000	1,000
22-23	Effective Credit Control & Debt Collection Workshop [NEW] (Remote Online Training)	2 Days	SBL	550	600
24-25	Effective & Dynamic Leadership Workshop	2 Days	SBL	1,007	1,113
24-25	Managing HSE at Workplace [NEW] (Remote Online Training)	2 Days	SBL	821.50	969.90
Mac 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
11	Certificate in Employment Act [NEW]	4 Days	SBL	2,544	3,074
1-2	Quality Excellent through Process Failure Mode Effect Analysis (PFMEA) (Remote Online Training)	2 Days	SBL	550	600
3-4	Working at Height	2 Days	SBL	1,166	1,378
3-4	Occupational First Aid Skills and CPR	2 Days	SBL	901	1,007
8-9	Communicating Appraisal Effectively [NEW] (Remote Online Training)	2 Days	SBL	530	583
8-9	IATF 16949 : 2016 Five Core Tools for Internal Auditor [NEW]	2 Days	SBL	1,007	1,113
8-9	Supply Chain Management towards World Class Cost Management (Remote Online Training)	2 Days	SBL	821.50	969.90
10-11	Food Safety : GMP, HACCP & GFSI	2 Days	SBL	1,007	1,113
15-16	Effective Communication and Interpersonal Skills in the Workplace (EQ)	2 Days	SBL	1,007	1,113
15-16	Managing Discipline, Misconduct and Domestic Inquiry	2 Days	SBL	1,007	1,113
17-18	Effective Logistic and Supply Chain Management	2 Days	SBL	1,007	1,113
25-26	Developing Effective Purchasing Assistant & Clerk (Remote Online Training)	2 Days	SBL	550	600
29-30	Succession Planning and Strategic Talent Management [NEW [NEW] (Remote Online Training)	2 Days	SBL	821.50	969.90

Apr 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
5-6	Performance Management & Improvement for Leaders [NEW]	1 Day	SBL	530	583
7-8	Customs Act 1967 Section 65 & 65A LMW – The Manufacturing Perspective & SST Compliance	2 Days	SBL	1,007	1,113
8-9	Be a Creative Thinker - Thinking Outside the Box	2 Days	SBL	1,007	1,113
15-16	Performance & Productivity Management 生产和绩效管理 [In Mandarin]	2 Days	SBL	1,007	1,113
15-16	Accounting Skills for Account Assistant and Clerk [NEW]	2 Days	SBL	1,007	1,113
19-20	Strategic Self Management for Higher Achievement 潜能开发与自我管理	2 Days	SBL	1,007	1,113
21-22	Material Application Iron, Steel, Rubber and Plastics [NEW]	2 Days	SBL	1,007	1,113
21-22	Effective Time & Stress Management at Workplace	2 Days	SBL	1,007	1,113
26-27	Defensive Driving & Riding [NEW]	2 Days	SBL	901	1,007
May 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
29	Certificate in Boilerman (Grade 1)	6 Days	SBL	2,332	2,968
29	Certificate in Boilerman (Grade 2)	4 Days	SBL	1,908	2,544
4-5	Effective Supervision & Achieving Excellent Performance	2 Days	SBL	1,007	1,113
19-20	Measurement System & Calibration	2 Days	SBL	1,007	1,113
19-20	Shipping the Right Way - Procedure, Documentation & Practice [NEW]	2 Days	SBL	1,007	1,113
24-25	APQP and PPAP : Two Days Executive Overview Program	2 Days	SBL	1,007	1,113
27-28	Facility Management Made Easy [NEW]	2 Days	SBL	1,007	1,113
Jun 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
4	Certificate in Supply Chain Management	5 Days	SBL	2,544	3,074
2-3	Effective Sales Engagement Tools and Technique - Make the deal [NEW]	2 Days	SBL	1,007	1,113
9-10	Effective Coaching & Counseling Skills for Higher Performance	2 Days	SBL	1,007	1,113
9-10	Effective Root Cause Analysis Training	2 Days	SBL	1,007	1,113
14-15	INCOTERMS 2020 and Its Interpretation in International Trade and Shipping Documentation	2 Days	SBL	1,007	1,113
16-17	Cost Reduction & Negotiation Skills for Purchaser	2 Days	SBL	1,007	1,113
17-18	Effective Leadership & Management Skills 卓越领袖素质培训	2 Days	SBL	1,007	1,113
21-22	Finance for Non-Finance Manager	2 Days	SBL	1,007	1,113
22-23	Empowering and Developing an Effective Safety & Health Committee	2 Days	SBL	1,166	1,378
23-24	Customize Excel 2013 : Formula and Function	2 Days	SBL	1,007	1,113
23-24	Geometric Dimension & Tolerancing	2 Days	SBL	1,007	1,113
29-30	Siemens TIA Portal V14 - Basic - PLC Programming [NEW]	2 Days	SBL	1,272	1,378
Jul 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
5-6	ISO 9001: 2015 Process Approach to Risk Based Internal Quality Auditing	2 Days	SBL	1,007	1,113
7-8	Occupational First Aid Skills and CPR	2 Days	SBL	901	1,007
8-9	Towards Excellent Factory Management for Managers	2 Days	SBL	1,007	1,113
12-13	Effective Ways to Manage Inventory with ABC Analysis	2 Days	SBL	1,007	1,113
14-15	Effective Purchasing Management	2 Days	SBL	1,007	1,113
14-15	Present with Power	2 Days	SBL	1,007	1,113
15-16	Safe Forklift Driving Skills	2 Days	SBL	1,007	1,113
26-27	Kepimpinan dan Kemahiran Motivasi untuk Penyelia [In Bahasa]	2 Days	SBL	1,007	1,113
26-27	Effective Leadership & Interpersonal Skills	2 Days	SBL	1,007	1,113

Aug 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
7	Certificate in Facility Maintenance Management [NEW]	5 Days	SBL	2,544	3,074
2-3	Minitab Basic for Data Analysis [NEW]	2 Days	SBL	1,007	1,113
3-5	Data Analytics and Dashboard Reporting in Excel [NEW]	2 Days	SBL	1,007	1,113
4-5	Lean Tools: Motion and Cycle Time Study through MOST Technique [NEW]	2 Days	SBL	1,007	1,113
12-13	Strategic Self Management for Higher Achievement 潜能开发与自我管理	2 Days	SBL	1,007	1,113
16-17	Creative Problem Solving & Decision Making	2 Days	SBL	1,007	1,113
16-17	Developing Effective Purchasing Assistant & Clerk	2 Days	SBL	1,007	1,113
23-24	Effective & Dynamic Leadership Workshop	2 Days	SBL	1,007	1,113
Sep 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
11	Certificate in Boilerman (Grade 1)	6 Days	SBL	2,332	2,968
11	Certificate in Boilerman (Grade 2)	4 Days	SBL	1,908	2,544
6-7	Design Thinking for Creative Innovation [NEW]	2 Days	SBL	1,007	1,113
8-9	Customs Act 1967 Section 65 & 65A LMW – The Manufacturing Perspective & SST Compliance	2 Days	SBL	1,007	1,113
20-21	Effective Customer Service & Complaint Management	2 Days	SBL	1,007	1,113
20-21	Effective Time & Stress Management at Workplace	2 Days	SBL	1,007	1,113
22-23	Effective 8D Problem Solving Reporting	2 Days	SBL	1,007	1,113
27-28	Managing HSE at Workplace [NEW]	2 Days	SBL	1,166	1,378
27-28	Letter of Credit	2 Days	SBL	1,007	1,113
28-30	Omron – Basic PLC Training (C Series PLC Training using CX-Programmer)	3 Days	SBL	1,431	1,590
29-30	Material Application Iron, Steel, Rubber and Plastics [NEW]	2 Days	SBL	1,007	1,113
Oct 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
9	Certificate in Steam Engineer	4 Days	SBL	2,332	2,968
6-7	Project Management - Essential Tools and Technique	2 Days	SBL	1,007	1,113
11-12	Data Management with Microsoft Excel 2013 PIVOT Table [NEW]	2 Days	SBL	1,007	1,113
12-13	Managing Discipline, Misconduct and Domestic Inquiry	2 Days	SBL	1,007	1,113
13	Communicating Appraisal Effectively [NEW]	1 Day	SBL	530	583
13-14	Shipping the Right Way - Procedure, Documentation & Practice [NEW]	2 Days	SBL	1,007	1,113
14-15	Effective Leadership & Management Skills 卓越领袖素质培训	2 Days	SBL	1,007	1,113
14-15	Finance for Non-Finance Manager	2 Days	SBL	1,007	1,113
14-15	Hazard Identification and Risk Assessment & Control (HIRAC)	2 Days	SBL	1,166	1,378
20-21	Perancangan dan Pengawalan Inventori	2 Days	SBL	901	1,007
21-22	Budget & Cost : Planning, Control & Management [NEW]	2 Days	SBL	1,007	1,113
25-26	Effective Communication and Interpersonal Skills in the Workplace (EQ)	2 Days	SBL	1,007	1,113
25-26	Measurement System & Calibration	2 Days	SBL	1,007	1,113



Nov 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
13	Certificate in Warehouse Management [NEW]	5 Days	SBL	2,544	3,074
8-9	Effective Logistic and Supply Chain Management	2 Days	SBL	1,007	1,113
8-9	Facility Management Made Easy [NEW]	2 Days	SBL	1,007	1,113
10-11	APQP and PPAP : Two Days Executive Overview Program [NEW]	2 Days	SBL	1,007	1,113
15	HR for Non HR Manager & Executive [NEW]	1 Day	SBL	530	583
15-16	Kepimpinan dan Kemahiran Motivasi untuk Penyelia [In Bahasa]	2 Days	SBL	1,007	1,113
15-16	Towards Excellent Factory Management for Managers	2 Days	SBL	1,007	1,113
17-18	Effective Supervision & Achieving Excellent Performance	2 Days	SBL	1,007	1,113
18-19	Safe Forklift Driving Skills	2 Days	SBL	1,007	1,113
22-23	Be an Effective Communicator with Positive Mental Attitudes 如何成为一个有积极心态的有效沟通者	2 Days	SBL	1,007	1,113
22-24	Siemens – Basic PLC Training (Step 7-300 and Simatic Manager V5.6 Software)	3 Days	SBL	1,431	1,590
24-25	Accounting Skills for Account Assistant and Clerk [NEW]	2 Days	SBL	1,007	1,113
Dec 21	Programme Title	Duration	PSMB Scheme	Member (RM)	No-Member (RM)
8-9	Customize Excel 2013 : Formula and Function	2 Days	SBL	1,007	1,113
8-9	Occupational First Aid Skills and CPR	2 Days	SBL	901	1,007
13-14	Working at Height	2 Days	SBL	1,166	1,378
15-16	Effective Credit Control & Debt Collection Workshop [NEW]	2 Days	SBL	1,007	1,113



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FMM Institute Network

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