



FMM Executive Certificate **in Logistics Management**

Date: 26 May - 3 November 2012

The FMM Executive Certificate in Logistics Management is specially developed with the aim to prepare all levels of personnel in the shipping and logistics fields to understand and comprehend the different modes of dynamic logistics distribution. This programme will not only provide one with sound theoretical knowledge of the subject matters but practical applications in the business environment. It keeps one in pace with the ever-changing business surrounding whilst achieving desired goals successfully.

Course Content

Module 1: Customs and Trade Practices in Malaysia

- Customs Act 1967
- Free Zones Act 1972
- Import and Export Procedures
- Facilitation to the Importer / Exporter

Module 2: Distribution Management

- Distribution Channels
- Logistics Customer Service
- Selecting and Managing Channels
- Evolving Distribution Channels

Module 3: Freight and Transportation

- Role of Transportation in Logistics
- INCOTERMS
- Duties and Responsibilities of Shipping Personnel
- Shipping documentation and regulatory issues

Module 4: Logistics Management Strategy

- Strategic Planning and Decisions
- The Strategic Business Unit
- Market Analysis ó Analysis Competition & Customers
- Analytical Tools for Decision Making



Registration is **OPEN NOW!**

~ SBL Scheme ~ **100%** Claimable from PSMB ~



FMM Executive Certificate in Logistics Management

Who Should Attend

For personnel involved in different departments who are involved in the warehousing, procurement and distribution functions who want to acquire an in-depth knowledge and applications of Logistics management in an organisation.

Entry Requirements

SPM and with minimum 4 - 5 years working experience.

Course Structure:

4 Modules or 112 hours

Assessment:

Examination
Assignment

Course Objectives

This programme is specially designed to enable participants to:

- Understand the concepts, approaches and techniques to ensure the effectiveness and efficiency in the warehousing operations;
- Understand the role of purchasing and inventory management, and how to locate the right supplier to provide quality goods at the right time, at the right quantity at the lowest cost;
- Understand the transport carrier management and to analyse different systems in transport management
- Understand the policies and strategies in relation to business environment in the context of logistics

Administrative Details

Date: 26 May ó 3 November 2012

Time: 9.00am ó 5.00pm (Weekend classes)

Venue: FMM Bandar Seberang Jaya, Seberang Perai

Course Fees:

- Member - RM3,500 per participant
- Non Member - RM3,750 per participant
- Self-sponsored - RM 3,500 (Instalment Basis)

(Fees include Course Materials, Lunch, Refreshment and Certificate of Attendance or Executive Certificate in Logistics Management) ## Instalment Payment for Self Sponsored ## First instalment of RM1,000 upon Registration + thereafter 5 instalments of RM 500 each to be paid every month

REGISTRATION FORM

FMM Institute (Penang Branch)

No. 2767, Mk 1, Lebu Tenggiri 2

Bandar Seberang Jaya, 13700 Seberang Prai, Penang

Attention: Rahayu/Remes/Ms Lee

E-mail: rahayu@fmm.org.my / remes@fmm.org.my / fmmpenang@fmm.org.my

Tel: 04-3992057 Fax: 04-3994863

Registration Details

- Registration is on a first-come-first served basis. Cheques made in favour of **"FMM Institute"** should be forwarded to the FMM Institute before commencement of the programme. Closing date for registration is **on 18 May 2012**.
- There will be no refund for cancellation within 3 days prior to the programme, 50% refund for cancellation between 4 – 7 days and full refund for cancellation 8 days prior to the programme. However, replacement can be accepted at no additional cost.
- The FMM Institute reserves the right to cancel or reschedule the above programme and all efforts will be taken to inform participants of the changes.

Dear Sir,
Please register the following participant(s) for the above programme.

1. Name : _____

Designation: _____

I/C. No. _____

2. Name : _____

Designation: _____

I/C. No. _____

Submitted by:

Name : Mr. / Ms _____

Company: _____

Address : _____

Designation : _____

Tel No. : _____

Fax No. : _____

E-mail : _____

Date : _____

PSMB Employer Code No.: _____

FMM Membership No.: _____