



(MC) PENGIRAAN DAN PENILAIAN STOK

AUGUST 8-9, 2022 | 9.00AM – 5.00PM | FMM SELANGOR & KUALA LUMPUR BRANCH

OBJECTIVES

- Understand the stock value from the financial perspective
- Apply a systematic approach in conducting stock counting and valuation
- Determine value of stock in-hand through various valuation methods and introduce changes to increase stock efficiency
- Control and minimise the possible errors in stock counting and valuation

CONTENTS

- **Topik 1 : Pengenalan – Stok dan Inventori**
- **Topik 2 : Ketepatan Stok**
- **Topik 3 : Pengiraan Stok**
- **Topik 4 : Penilaian Stok**
 - Nilai dan Analisis
 - Penyelarasan Stok
 - Tahap Pencapaian Ekonomi (Economic Performance) Pegangan Stok
 - Audit & Laporan Penilaian Stok
- **Topik 5 : Kesilapan Dalam Membuat Pengiraan Stok**

WHO SHOULD ATTEND?

Warehouse Executive/Officer, Administration Executive/Officer, Purchasing Executive/Officer, Warehouse supervisor/controller, Storekeeper and Store Personnel

Date : August 8-9, 2022
Time : 9.00am – 5.00pm
Venue : Level 2, FMM Selangor & Kuala Lumpur Branch
No 8A, Jalan Pensyarah U1/28 Hicom Glenmarie Industrial Park 40150 Shah Alam, Selangor
Fees : FMM Members – RM 1,272 per participant
Non-Members – RM 1,484 per participant
(inclusive of 6% service tax)

(Fees include course materials and Certificate of Attendance)

FACILITATOR

Pn Siti Zaleha Ismail possesses an MBA from UKM, a BBA (Hons) in Retail Management and a Diploma in Banking, both from UiTM. She has more than 15 years of working experience in the fields of training and development, retail, purchasing and procurement. She began her career with Guardian Pharmacy as a Retail Executive and moved on to PLUS Expressway Bhd as the Management Executive (Contract & Procurement) and grew steadily to be the Assistant Manager of Purchasing and Inventory. After leaving PLUS Expressway, she moved on to an Oil and Gas Services Company as the Head of Department/Deputy Senior Manager Group Human Resources. Pn Siti has been actively involved in public training since 2003 and her area of expertise includes Organisational Development/Change Management, Training & Development, Purchasing, Supply Chain Management, Logistics Management and Retail Management. She was the Internal Trainer for PLUS Expressway and has conducted numerous purchasing and inventory related training sessions for its employees. On top of that, she was also invited to conduct training on Mind Aviation/Motivational and Cross Cultural, Gender & Religion for National Service Programme. She is also a part-time Lecturer for Open University Malaysia and Institute Putra, Malacca.

For further enquiries, please contact:

Siti Nazihah / Azrini
FMM Institute
Selangor & Kuala Lumpur Branch
Tel: 03-55692950 / 4171 / 4471 Fax: 03-55694346
Email: siti_nazihah@fmm.org.my / azrini@fmm.org.my
Visit us at: www.fmm.edu.my / www.fmm.org.my

REGISTRATION FORM

(MC) PENGIRAAN DAN PENILAIAN STOK

AUGUST 8-9, 2022 (MONDAY-TUESDAY)

FMM SELANGOR & KUALA LUMPUR BRANCH

FMM Institute Selangor (SST No: W10-1901-32000105 | CO ID: 475427W_SELANGOR)

Email: siti_nazihah@fmm.org.my / azrini@fmm.org.my

Tel: 03-55692950/4471/4171

Please register the following participant(s) for the above programme:

1. Name **Designation** **E-mail**

Nationality

IC / Passport No.

2. Name **Designation** **E-mail**

Nationality

IC / Passport No.

3. Name **Designation** **E-mail**

Nationality

IC / Passport No.

(If space is insufficient, please attach a separate list)

Disclaimer

Registration is on a first-come first-served basis. All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the programme fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the programme fees. If the participant fails to attend the programme or less than 75% attendance, the full programme fees are payable. However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to change the speaker, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes.

We hereby confirm that (Please tick accordingly):

- We will be claiming **from HRD Corp** and full payment would be made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.
- We will **NOT BE CLAIMING** from **HRD Corp**. Payment will be made to account payee FMM Institute by cheque or bank transfer to Maybank Account No 5-62106-64719-2

Submitted by:

Name: _____ Designation: _____ E-mail: _____

Company: _____ FMM Membership No.: _____

Address: _____

Tel No.: _____ Fax No.: _____ Date: _____

My Corporate Identity No.: _____