

FMM BUSINESS BEST PRACTICES

Freight Forwarding: Facilitating Export and Import Processes

March 30, 2017 (Thursday)
Wisma FMM, Kuala Lumpur

PROGRAMME *

8:30	am	Registration of Participants
8:55	am	Welcome Remarks <i>FMM</i>
Speaker		Mr G. Durairaj Managing Director PortsWorld
9:00	am	Profile of Malaysian Freight Forwarding Industry
9:30	am	Freight Forwarding: Institutional Issues and Regulatory Environment
10:00	am	Networking Coffee Break
10:30	am	Common Shipping Terms and Terminologies
11:00	am	Trade Facilitation: Role of Permit Issuing Authorities (PIAs) and Documentation
12:00	pm	Issues and Challenges Facing the Industry <ul style="list-style-type: none">• Malaysia Logistics Agenda• Liberalisation and Free Trade Agreements (FTAs)• Industry Best Practices• Changing Trends and Technology in Shipping
1:00	pm	Question & Answer Session
1:30	pm	Networking Lunch
2:30	pm	Seminar Concludes

* Invited speaker and tentative presentation topics. The organiser reserves the right to alter the content and timing of the programme in the best interest of the Seminar.

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WHO SHOULD ATTEND

- CEOs / MDs
- General Managers
- Supply Chain / Logistics Managers and Executives
- Purchasing / Procurement Managers and Executives

PARTICIPATION FEES

(Figures in RM)	Fee per pax	GST	Total per pax
FMM member	250	15	265
Non-member	400	24	424

- 10% group discount for 3 persons & more from the same company.
- Member's rate applies for Malaysian government officials.
- All fees are inclusive of course materials, lunch and refreshments.
- Seminar materials are available for sale at half price of full registration fee after March 30, 2017.
- **This Seminar is claimable from HRDF SBL Scheme.**

VENUE

Wisma FMM
No. 3, Persiaran Dagang PJU 9
Bandar Sri Damansara
52200 Kuala Lumpur
Tel: 03-6286 7200 Fax: 03-6274 1266 / 7288
Website: www.fmm.org.my

ENQUIRIES & REGISTRATION

Contact: Ms. Ida Tan / Ms. Kwai Kaun
Tel: 03-6286 7200 Fax: 03-6274 1266 / 7288
E-mail: ida@fmm.org.my / kwai_kaun@fmm.org.my

CLOSING DATE FOR REGISTRATION: March 27, 2017

FMM GST Registration No.: 001714290688

PAYMENT

Registration form must be returned to FMM by **March 27, 2017**. All confirmed participants **must pay** the full fee **before the event**, otherwise registration will be cancelled. Walk-in participants with payment will be admitted on space availability basis.

Payment methods

Payee name: **Federation of Malaysian Manufacturers**

- 1) Cheque or bank draft crossed **Account Payee Only**.
- 2) Direct bank-in. To email or fax bank-in slip to FMM to issue receipt (ida@fmm.org.my / fax: 03-6274 1266).
 - Bank name: Malayan Banking Bhd
 - Account no: **5-14208-33076-8**
 - SWIFT Code: MBBEMYKL

Please write the invoice number or the event name on the reverse side of the cheque or on the bank-in slip.

REFUND OF FEES

Cancellation must be in writing to FMM. If cancellation is received:

- More than 14 days prior to event - full refund
- Between 7 – 14 days - 50% refund
- Less than 7 days of event - no refund

REPLACEMENT / CANCELLATION / NO-SHOW

Replacement at no additional cost. FMM reserves the right to cancel or reschedule the programme. All efforts will be taken to inform participants of any changes. If FMM decides to cancel or postpone the conference, FMM will not be responsible for covering airfare, hotel or other travel costs incurred by participants. Participants who do not turn up at the event are liable for the full fee.

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Please register the following participant(s): [Attach a separate list if space is insufficient. Please tick (✓) appropriate box.]

- 1) Name: _____ Designation: _____
Email: _____ Prefer a vegetarian meal: Yes No
- 2) Name: _____ Designation: _____
Email: _____ Prefer a vegetarian meal: Yes No
- 3) Name: _____ Designation: _____
Email: _____ Prefer a vegetarian meal: Yes No

Payment:

- **Full payment** of RM _____ will be made by March 27, 2017 via Cheque/bank draft Direct bank-in

Submitted by: [Please complete this section in capital letters.]

Name: _____ Designation: _____
Company: _____ FMM Membership No: _____
Address: _____

Tel: _____ Fax: _____ Email: _____