

THE *Royale Chulan*  
D A M A N S A R A

**FMM Logistics Conference 2014**  
**THE ROYALE BALLROOM, LEVEL 2**  
**21 AUGUST 2014**

To take advantage of these rates and to ensure your accommodation, please **complete this reservation form with full details** and fax it directly to the hotel fax number indicated below.

Registrant's Name : \_\_\_\_\_  
Surname \_\_\_\_\_ First Name \_\_\_\_\_

Company : \_\_\_\_\_

Mobile : \_\_\_\_\_ Fax No : \_\_\_\_\_

Arrival Date : \_\_\_\_\_ Flight Details : \_\_\_\_\_

Departure Date : \_\_\_\_\_ Flight Details : \_\_\_\_\_

No of Room(s) : \_\_\_\_\_ No of Guest(s) : \_\_\_\_\_

Email : \_\_\_\_\_ Passport Number : \_\_\_\_\_

Do you require airport transfer? ( ) Yes ( ) No  
\*Airport transfer chargeable at RM280nett per way

Room Rates *please tick your preference	Room Category	Rates Single/Double (inclusive of breakfast)
	Superior Room	RM 320.00+
	Deluxe Room	RM 340.00+

Special Request	( ) King/Queen Bed	( ) Twin Bed	( ) Non-Smoking
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- The rates quoted are **including of breakfast** per room per night and subject to 6% government tax
- Extra bed charges at RM120.00+ (RM127.20nett) with one (1) breakfast
- Room preferences are subject to availability

I authorized the Royale Chulan Damansara Hotel to charge for the \*room costs only / all costs charges\* incurred by the following guest to my \*MasterCard / Visa / JCB / Amex / Diners credit card account number \_\_\_\_\_, expiry date \_\_\_\_\_, security code \_\_\_\_\_ and cardholder name \_\_\_\_\_ not with standing that the sales slip does not contain my signature.

Guest name	Confirmation number
_____	_____
_____	_____
_____	_____

I also enclose a photocopy of my credit card (front & back) and undertake to advise my issuing bank of this 3rd party charge that will be transacted with my full knowledge.

\*Please refax the front & back of credit card details (make it bigger, lighter & clear for payment)

Please forward a copy of the hotel receipt, MasterCard / Visa / JCB / Amex / Diners credit card sales slip and a copy of this Letter Of Authority (LOA) to the address listed below :-

Cardholder Details:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Delete where unnecessary

Yours Sincerely,

Acknowledge by,

\_\_\_\_\_  
Cardholder's signature  
\*should match signature on back of card

\_\_\_\_\_  
Staff on duty

\_\_\_\_\_  
Cardholder's name as appear on card

\_\_\_\_\_  
Name of staff