



**FMM  
MALACCA BRANCH**

## FMM Webinar on The Complete Amendment To Employment Act 1955

October 14, 2022 – 09.00am - 5.00pm

RM 583.00 (FMM Member) / RM 689.00 (Non-member) *inclusive of 6% SST*

Venue Online Training via 'ZOOM Meeting' | SBL Khas Scheme



### CONTENTS

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| 1. Payment of Wages  | 9. Employment of Foreign Employees                                   |
| 2. System of Payment of Wages  | 10. Flexible Working Arrangement ( <i>New</i> )                      |
| 3. Liability of Principals and Contractors for Wages                           | 11. Discrimination in Employment ( <i>New</i> )                      |
| 4. Pregnancy and Maternity   | 12. Key Changes in Sexual Harassment At Workplace                    |
| 5. Domestic Employees  | 13. Court Order for Payment Due to Employee ( <i>New</i> )           |
| 6. Key Changes in Hours of Work, Shift Work and Its Effect on Overtime Payment | 14. Force Labour ( <i>New</i> )                                      |
| 7. Key Changes in Sick Leave   | 15. Presumption As to Who Is An Employee and Employer ( <i>New</i> ) |
| 8. Paternity Leave ( <i>New</i> )  | 16. Amendment of General Penalty                                     |

### OBJECTIVES

At the end of the programme, participants will be able to: -

- Know how to apply the law in the workplace
- Know better the right of employers and employees
- Understand the responsibility of employers and employees according to the laws
- To understand 9 major key changes in the Employment Act 1955
- To be able to understand and make preparation to apply the amendment at the workplace

### WHO SHOULD ATTEND

General Manager, Manager, Head of Department / Division, Human Resources Manager or any personnel who has human resource functional responsibility and Supervisor

### TRAINER

**SURAIYA CH'NG ABDULLAH** is currently the Deputy Director, Labour Standards Division, Department of Labour Peninsular Malaysia, Putrajaya. She graduated with a Bachelor of Arts (Southeast Asia Studies) from the University of Malaya and has 29 years of experience in the field of Human Resources Management and Labour Laws. She is an experienced trainer in the subject matter as she is a hands-on practitioner. Many cases that she shares with her participants are often real-life examples and solutions that she had encountered during she career as an Assistant Director, Principle Assistance Director, State Director and now as Deputy Director in Department of Labour Peninsular Malaysia, Putrajaya.

**ADMINISTRATION DETAILS**

**Date** : October 14, 2022 (Friday)  
**Time** : 9.00am - 5.00pm  
**Venue** : Online Training via 'ZOOM Meeting'  
**Fees (Inclusive of 6% SST)** :  
 FMM Members **RM583.00** per participant  
 Others **RM689.00** per participant

**Kindly note the following :**

- Duration **7.0 Hours** x 1 days (9:00am-5:00pm).
- Details of webinar will be emailed to participants together with the letter of confirmation before commencement of the session
- Participant may join the session 15 minutes before the starting time
- FMM will record the webinar for future reference
- Please ensure participants have access to laptop or computer via **ZOOM apps** with a working web-cam and microphone as well as strong internet connection

*For further enquiries, please contact:*

Ms Chloe Leong / Ms Yvonne Gan  
**FMM Malacca Branch**  
 Tel: 06-2831639 Fax: 06-2838090  
 E-mail : bing\_yee@fmm.org.my /  
 siew\_kim@fmm.org.my

**Registration deadline : *October 7, 2022***

**PAYMENT AND REFUND POLICY****Registration:**

- Upon Faxing / Mailing the completed Registration Form to FMM Malacca Branch, you are deemed to have read and accepted the terms and conditions.
- Will be based on First-Come-First-Served basis.

**Payment:**

- Cheques payable to "Federation Of Malaysian Manufacturers" or e-payment to **Maybank Account No: 5540 2626 8249 (Swift Code : MBBEMYKL)** for non HRDCorp contributor.
- For SBL Khas Scheme, an attendance of 75% is a **MUST**; in any case, employers will be billed in full.

**Cancellation:**

- No refund for cancellation within 2 working days prior to the programme
- 50% refund for cancellation between 3 - 6 working days
- Full refund for cancellation 7 working days prior to the programme
- Registered participants who do not turn up will be charged accordingly
- No additional cost for replacement.
- Cancellation must be in writing to FMM Institute Malacca Branch

**Disclaimer:**

FMM Malacca Branch reserves the right to cancel or reschedule the programme. All efforts will be taken to inform participants of any changes.

**REGISTRATION FORM****FMM Webinar On The Complete Amendment To Employment Act 1955**

\* Friday \* October 14, 2022 \* Via Online Zoom Meeting

Ms Chloe Leong / Ms Yvonne Gan Tel : 06-2831639 Fax : 06-2838090  
 Email: bing\_yee@fmm.org.my / siew\_kim@fmm.org.my

(To be completed in BLOCK LETTER)

**Please register the following participant(s) for the above programme:**

1) Full Name (Mr/Ms): \_\_\_\_\_ NRIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_ Nationality: \_\_\_\_\_

2) Full Name (Mr/Ms): \_\_\_\_\_ NRIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_ Nationality: \_\_\_\_\_

3) Full Name (Mr/Ms): \_\_\_\_\_ NRIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_ Nationality: \_\_\_\_\_

(If space is insufficient, please attached separate list)

**Please Tick (✓) if your company**

**will be claiming under SBL-Khas Scheme**

**will not be claiming under SBL-Khas Scheme**

**SUBMITTED BY** (To be filled if sponsored by company)

Name : \_\_\_\_\_ Designation : \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_ Email Address : \_\_\_\_\_

FMM Membership No. \_\_\_\_\_ PSMB MyCodeID No. \_\_\_\_\_