



FMM EASTERN BRANCH

**TAX FILING
SEASON SEMINAR:
Employer's and Employees' Income Tax
Reporting**

This event aims to provide guidance on the employer and the employees' tax reporting requirements. Compliance with the various tax legislations has of late become a top agenda to mitigate tax risks. The penalty for non-compliance with the provision of tax laws are now too heavy to be ignored these days.

With the ever-changing tax rules, rules and regulations, we endeavor to provide you with the updates and highlights on the main changes on Form E, CP 8D and other topics relating to the tax returns for employers and employees.

Join us and learn about.

- 2017 Tax Filing Programme – The Due Dates in Filing These Forms
- Preparation of Tax Return for Employees Forms E, C.P. 8-D, EA
(There are a number of changes made to these forms for the Tax Filing in 2017)
- Prefilling of Data (Datapraisi) – The way to go about it to save time on the tedious requirement of preparing CP-8D.
- How to Claim for Double Deduction for Structured Internship Program
- Taxable Perquisites, Benefits-in-Kind, Value of Leaving Accommodation
- Gratuity vs. Compensation for Loss of Employment – The differences in the tax treatment and how to subject it to MTD deduction
- Implications of GST on Benefits Provided to Employees
- Tax Clearance Letter
- Monthly Tax Deductions (MTD), including Forms PCB/TP1 & TP3
- The Penalty Provisions for Failing to Comply with the New Legislation Provision for Employer/Employees' Tax Filing of Returns
- Sharing of Recent Tax Cases Where Employers Have Failed to Comply with Taxation Requirements and was Duly Charged in the Court

**WHO SHOULD
ATTEND**

Managing Directors, General Managers, Accountants, Auditors, Payroll & HR Personnel, Administrators, Company Secretaries, Tax Managers & Tax Consultants and Business Owners

**ADMINISTRATIVE
DETAILS**

Date : April 3, 2017 (Monday)
Time : 9.00 am – 5.00 pm
Venue : The Zenith Hotel
Jalan Putra Square 6,
25200 Kuantan Pahang.
Fee: Members - RM 583.00
/per participant
Non Members – RM 689.00
/per participant

(Fee is inclusive 6% of GST and inclusive of Materials, Refreshments, Lunch & Attendance Certificate)

For further information, please do not hesitate to contact Puan Hafizah / Puan Hanis or Ms Rajeswary at tel no.: 09-515 6858 / 6857, fax no.: 09-515 6855 or e-mail: fmmeastern@fmm.org.my.



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TAX FILING SEASON SEMINAR:

Employer's and Employees' Income Tax Reporting

* April 3, 2017 * 9.00 am – 5.00 pm * The Zenith Hotel, Kuantan, Pahang

OBJECTIVES

- To provide the updates and highlights on the main changes on Form E, CP 8-D, EA and other related topics to tax returns for employers and employees
- To comply with the various tax legislations that has of late become a top agenda to mitigate tax risk. The penalty for non-compliance with the provision of tax laws are now too heavy to be ignored

SPEAKERS

MS YONG MEI SIM (550423-07-5060) holds an Honors Degree in Social Science majoring in Economics from the Universiti Sains Malaysia and a Masters Degree in Taxation from the Golden Gate University in San Francisco, USA. Formerly attached with the Inland Revenue Board (IRB) Malaysia, Ms Yong has more than 30 years experience and was previously its Principal Assistant Director and Field Audit Manager for the corporate sector.

REGISTRATION FORM

Fax : 09-515 6855	
To : FMM Eastern Branch (Attn: <u>Puan Hafizah / Puan Hanis / Cik Raies</u>)	
Please register the following participant(s) for the above:	
No.	Name
	Designation
1.
2.
3.
4.
(Please attach a separate sheet if space is insufficient)	
*Is vegetarian meal required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Enclosed is our cheque no: for RM being payment for the registration of participant (s) made in favour for the Federation of 'Malaysian Manufacturers'	
Submitted by	
Name:	
Designation:	
Company:	
Address:	
Tel: Fax: Membership No:	
E-mail:	
GST Registration No.:	

PROGRAMME

8.30 am	Registration
9.00 am	<ul style="list-style-type: none"> ✓ 2017 Tax Filing Programme <ul style="list-style-type: none"> - The Due Dates in Filing These Forms ✓ Preparation of Tax Return for Employees <ul style="list-style-type: none"> - Forms E, C.P. 8-D, EA ✓ Prefilling of Data (Datapraisi) <ul style="list-style-type: none"> - The way to go about it to save time on the tedious requirement of preparing CP-8D, ✓ How to Claim for Double Deduction for Structured Internship Program ✓ Taxable Perquisites, Benefits-in-Kind, Value of Leaving Accommodation ✓ Gratuity vs. Compensation for Loss of Employment <ul style="list-style-type: none"> - The differences in the tax treatment and how to subject it to MTD deduction ✓ Implications of GST on Benefits Provided to Employees ✓ Tax Clearance Letter ✓ Monthly Tax Deductions (MTD), including Forms PCB/TP1 & TP3 ✓ The Penalty Provisions for Failing to Comply with the New Legislation Provision for Employer/Employees' Tax Filing of Returns ✓ Sharing of Recent Tax Cases Where Employers Have Failed to Comply with Taxation Requirements and was Duly Charged in the Court
5.00 pm	End of Workshop
Morning Tea Break: 10.00 am – 10.15 am Lunch: 12.30 pm – 2.00 pm Afternoon Tea Break: 3.30 pm – 3.45 pm	

REGISTRATION & PAYMENT

Attendance is by prior registration only. * Registration form must be completed and returned to FMM Eastern by **March 27, 2017** with the correct payment in crossed cheque or bank draft made in favour of **'Federation of Malaysian Manufacturers'**. Bank-in payment under Account No. **5-56011-06326-9**. SWIFT Code: **MBBEMYKL**

CANCELLATION & REFUND

- Cancellation must be in writing with Reasons
- 7 days before the course – **No payment charged**
- 3 - 6 days before the course – **50% payment charged**
- > 3 days before the course – **FULL payment charged**
- Replacement can be accepted at no additional cost.
- **Registered participants who did not turn up will be billed accordingly**
- FMM Eastern reserve the right to change the facilitator, date and to vary/cancel the workshop should unavoidable circumstances arise. All effort will be taken to inform participants of the changes.



GROUP DISCOUNT – 10% FOR 3 PERSONS AND MORE FROM THE SAME COMPANY