



FMM INSTITUTE TRAINING PROGRAMMES June 2019

FMM Institute is pleased to forward you a list of our training programmes scheduled for June 2019.

Below are the programmes to be held at **Shah Alam Convention Centre** unless otherwise stated:

PROGRAMMES	PSMB Scheme	Dates
<u>Senior Management</u>		
<ul style="list-style-type: none"> Strategic Planning for Senior Management [NEW] @ <i>Royale Chulan Damansara Hotel</i> 	SBL	Jun 17 – 18
<u>Management & Personal Development</u>		
<ul style="list-style-type: none"> Production Manager's Survival Tools Leadership and People Management Proficiencies [NEW] 	SBL	Jun 24 – 25
<u>Customer Service, Sales & Marketing</u>		
<ul style="list-style-type: none"> Professional Selling Skills: Practical Guide for Success 	SBL	Jun 19 – 20
<u>Human Resource and Industrial Relations</u>		
<ul style="list-style-type: none"> HR for Non-HR Managers 	SBL	Jun 17 – 18
<u>Production, Operations and Logistics</u>		
<ul style="list-style-type: none"> Effective Inventory Control: Balancing Cost and Operation Efficiency 	SBL	Jun 24 – 25
<u>Quality Systems and Productivity Improvement</u>		
<ul style="list-style-type: none"> Lean Production System Training Teknik – Teknik Peningkatan Produktiviti 	SBL	Jun 17 – 18
	SBL	Jun 26 – 27

PROGRAMMES	PSMB Scheme	Dates
<u>Industrial Safety</u>		
▪ Hazard Identification, Risk Assessment and Risk Control (HIRARC) (10 CEP Points Awarded by DOSH)	SBL	Jun 19 – 20
▪ Safe Forklift Driving Skills	SBL	Jun 20
<u>Maintenance and Technical</u>		
▪ Electrical and Air Conditioning Maintenance (8 CDP Credit Hours Awarded by ST)	SBL	Jun 17 – 18
<u>Supervisory Skills</u>		
▪ Membina Penyelia yang Berkesan dan Berprestasi	SBL	Jun 24 – 25

For further information, please contact Pn Siti Nazihah or Pn Azrini at tel: 03-62867200 or e-mail us at siti_nazihah@fmm.org.my or azrini@fmm.org.my.

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