



Maintenance Planning, Scheduling and Follow-Up

November 26 - 27, 2018 | 9.00am - 5.00pm | Shah Alam Convention Centre

FACILITATOR

Mr. Baseri Bakar majored in Engineering and Facility Management and has a total of 30 years' work experience in a multinational manufacturing company. As its Facility Manager, his responsibilities involved facilities system maintenance, improvement of system on new technologies, cost control, safety and environment. Baseri is a Certified Energy Manager and as the Leader of the Energy Saving committee, his achievement included reduction of maintenance cost by 50% (RM 4mil) through implementation of optimisation maintenance in-house and sub contract; energy reduction by 15%, improve maintenance activities, renewal system, implement new technologies and energy saving activities. He was the key person in the development of ISO 14001 Environment Management and ISO 18000 for Safety for his company. His dedication, discipline and high commitment led him to complete the set-up of two Panasonic factories at Sungai Way and Shah Alam, undertaking key responsibilities of project planning, cost control, production flow layout and facility system installations.

WHO SHOULD ATTEND

Plant / Production / Maintenance Engineers, Technicians, Supervisors, Plan / Operations Managers

IN-HOUSE TRAINING AVAILABLE

Registration is on a first-come first-served basis. Cheques made in favour of the "FMM Institute" should be forwarded one week before the commencement of the programme. Completed registration form, that is faxed, mailed or e-mailed to FMM Institute, would be deemed as confirmed.

All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 - 14 working days before the start of the programme is subject to a cancellation fee of 50% of the course fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

The FMM Institute reserves the right to change the facilitator, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes. Should the programme be cancelled or postponed, FMM Institute is not responsible for covering airfare, hotel or other travel costs incurred by the participants.

OBJECTIVES

- Understand the selection of maintenance type
- Understand the maintenance planning requirement and time losses
- Understand the concept of Total Productive Maintenance (TPM)
- Learn to optimise the maintenance cost and reduction
- Understand the maintenance structure and the benefits
- Learn the 5 Why concept in problem solving

CONTENTS

- Introduction of Maintenance Type
- Identify Maintenance Requirement
- Maintenance Planning
- Optimise Maintenance Cost
- TPM Implementation
- Calculation OEE (Overall Equipment Efficiency)
- 5 Why

ADMINISTRATIVE DETAILS

Dates : **November 26 - 27, 2018**
 Time : 9.00 am – 5.00 pm
 Venue : **Shah Alam Convention Centre**
 No. 4 Jalan Perbadanan 14/9
 40000 Shah Alam, Selangor Darul Ehsan
 Fees : FMM Members – RM 1,200 per participant

Non Members – RM 1,500 per participant

(Fees include course materials, Certificate of Attendance, lunch and refreshments)

*** Enjoy 10% for registration of two (2) and 20% discount for registration of three (3) or more participants from the same organisation and of the same billing source.**

For further enquiries, please contact:

Siti Nazihah / Azrini
FMM Institute

Tel: 03-62867200 Fax: 03-62776712
 Email: training@fmm.org.my
 Visit us at: www.fmm.edu.my

REGISTRATION FORM

Maintenance Planning, Scheduling and Follow-Up

November 26 - 27, 2018 (Monday-Tuesday)

Shah Alam Convention Centre

The Assistant Manager

FMM Institute

Tel: 03-62867200

Fax: 03-62776712

GST Registration No.001764515840

Please tick (✓) accordingly:

PSMB Scheme: SBL Non Contributor

Require vegetarian meal: Yes No

Dear Madam,

Please register the following participant(s) for the above programme:

(To be completed in **BLOCK LETTERS**)

1. Name _____ Designation _____ E-mail _____

Nationality _____

IC No. _____

2. Name _____ Designation _____ E-mail _____

Nationality _____

IC No. _____

3. Name _____ Designation _____ E-mail _____

Nationality _____

IC No. _____

(If space is insufficient, please attach a separate list)

Enclosed cheque/bank draft No. _____ for RM _____

being payment for _____ participant(s) made in favour of the "FMM Institute".

Submitted by:

Name: _____

Designation: _____ E-mail: _____

Company: _____ FMM Membership No.: _____

Address: _____

Tel No.: _____ Fax No.: _____ Date: _____

My Corporate Identity No.: _____ GST Registration No.: _____