



Warehouse and Store Process Improvement (conducted in BM)

May 23 - 24, 2018 | 9.00am - 5.00pm | Concorde Hotel Shah Alam

FACILITATOR

En. Mohd Fadzil, a HRDF-Certified Trainer, has more than 15 years experience in delivering In-House and Public training programmes. He holds a Master in Business Administration and is currently completing his research in Lean Warehousing in a local university. He possesses more than 20 years of working experience, with vast exposure in Warehouse systems and management when attached to well-known multinational Japanese, British, Swiss and American companies. Besides warehousing, he has gained in-depth experience in Supply Chain Management, Lean in Supply Chain, Value Stream Mapping, 5S, Kaizen, and was directly involved in implementing supply chain cross-docking for Massimo bread distribution throughout Malaysia. He has also led Supply Chain Audit throughout Malaysia and setting-up new warehouses, besides being a Qualified ISO 9001 QMS Auditor ISO Lead Assessor and experienced in the implementation of TS16949, ISO14001 and ISO 9001.

OBJECTIVES

- Understand warehouse and store processes in an organisation
- Identify areas in warehousing that can be improved
- Apply best practices effectively

CONTENTS

- Introduction to Warehouse and Store
- Processes in Warehouse and Store
- Inventory Management
- Quality in Warehouse, Distribution Center and Spare Parts Store Operations

ADMINISTRATIVE DETAILS

Dates : **May 23 - 24, 2018**
 Time : 9.00 am – 5.00 pm
 Venue : **Concorde Hotel Shah Alam**
 8 Jalan Tengku Ampuan Zabedah C9/C
 40100 Shah Alam, Selangor Darul Ehsan
 Fees : FMM Members – RM 1,272 per participant
 (Inclusive of 6% GST)
 Non Members – RM1,590 per participant
 (Inclusive of 6% GST)
 (Fees include course materials, Certificate of Attendance, lunch and refreshments)

*** Enjoy 10% for registration of two (2) and 20% discount for registration of three (3) or more participants from the same organisation and of the same billing source.**

WHO SHOULD ATTEND

Warehouse Executives, Supervisors, Storekeepers, Store Clerks and Store Hand

IN-HOUSE TRAINING AVAILABLE

Registration is on a first-come first-served basis. Cheques made in favour of the "FMM Institute" should be forwarded one week before the commencement of the programme. Completed registration form, that is faxed, mailed or e-mailed to FMM Institute, would be deemed as confirmed.

All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the course fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

The FMM Institute reserves the right to change the facilitator, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes. Should the programme be cancelled or postponed, FMM Institute is not responsible for covering airfare, hotel or other travel costs incurred by the participants.

For further enquiries, please contact:

Siti Nazihah / Azrini
FMM Institute

Tel: 03-62867200 Fax: 03-62776712

Email: training@fmm.org.my

Visit us at: www.fmm.edu.my

REGISTRATION FORM

Warehouse and Store Process Improvement (conducted in BM)

May 23 - 24, 2018 (Wednesday - Thursday) Concorde Hotel Shah Alam

The Assistant Manager

FMM Institute

Tel: 03-62867200

Fax: 03-62776712

GST Registration No.001764515840

Please tick (✓) accordingly:

PSMB Scheme: SBL Non Contributor

Required vegetarian meal: Yes No

For Muslims only:

- Ramadan Buffet after programme at Concorde Hotel Shah Alam
- Not joining the Ramadan Buffet (entitled for RM106.00 discount from the programme fee)

Dear Madam,

Please register the following participant(s) for the above programme:

(To be completed in **BLOCK LETTERS**)

1. Name _____ Designation _____ E-mail _____

Nationality _____ IC No. _____

2. Name _____ Designation _____ E-mail _____

Nationality _____ IC No. _____

3. Name _____ Designation _____ E-mail _____

Nationality _____ IC No. _____

(If space is insufficient, please attach a separate list)

Enclosed cheque/bank draft No. _____ for RM _____

being payment for _____ participant(s) made in favour of the "FMM Institute".

Submitted by:

Name: _____

Designation: _____ E-mail: _____

Company: _____ FMM Membership No.: _____

Address: _____

Tel No.: _____ Fax No.: _____ Date: _____

My Corporate Identity No.: _____ GST Registration No.: _____