



# FMM INSTITUTE (Centre for Professional Development)

Wisma FMM, No. 3, Persiaran Dagang, PJU 9, Bandar Sri Damansara, 52200 Kuala Lumpur  
Tel: 03-62867200 Fax: 03-62776712 E-mail: nora@fmm.org.my / norsyamira@fmm.org.my

## FMM CERTIFICATE IN PRODUCTION PLANNING AND CONTROL

SBL/SBL-Khas Scheme

**FMM Certificate in Production Planning and Control** is specially designed for the professional development of employees in the manufacturing sector. This programme will cover knowledge on the concepts and tools of Production Planning and Control, Production Scheduling and Measurement and how they are implemented at the manufacturing shopfloor.



### WHO SHOULD ATTEND

This programme is meant for those who are currently involved in the production and operations. It is also recommended for those at supervisory and junior/middle management levels.

### ENTRY REQUIREMENTS

- Minimum MCE/SPM/SPVM education level
- Minimum 1 year working experience

### AWARD OF CERTIFICATION

Upon successful completion of the course and its coursework, participants will be awarded the **Certificate of Achievement**. Participants who have attended at least 80% of the programme will be awarded a **Certificate of Attendance**.

### COURSE OBJECTIVES

- Understand the concepts and tools used in planning and operating an effective manufacturing system
- Understand the approaches and techniques needed to ensure the effectiveness and efficiency in daily production operations
- Develop potential team-leaders in the manufacturing industry

### COURSE STRUCTURE

Number of Contact Days : 5 days

Lecture Days : Saturday & Sunday

Time : 9.00 am – 5.00 pm

### ADMINISTRATIVE DETAILS

Dates : **April 6, 7, 13, 20 & 21, 2019**

Fees : Member RM2,544 per pax  
Non-Member RM3,074 per pax  
*(Inclusive of 6% Service Tax)*

Venue : **FMM Institute**  
Wisma FMM  
No.3, Persiaran Dagang, PJU 9  
Bandar Sri Damansara

*All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7-13 working days before the start of the programme is subjected to a cancellation fee of 50% of the course fees. Cancellation received 6 working days and below before the start of the programme is subjected to cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.*

# FMM CERTIFICATE IN PRODUCTION PLANNING AND CONTROL

## COURSE CONTENTS

### **Module 1: Introduction to Production Planning and Control and Production Planning Systems**

- Aggregate Planning and Capacity Planning
- Master Production Scheduling

### **Module 2: Material Requirement Planning (MRP)**

- Objectives and Applicability of MRP
- Inputs and Outputs of MRP
- Implementation Issues

### **Module 3: Inventory Management**

- Independent and Dependent Demand
- The Cost of Inventory
- ABC Analysis
- Inventory Modules for Independent Demand
- Safety Stock and Safety Leadtimes

### **Module 4: Just-In-Time (JIT)**

- Philosophy of Operations
- Techniques for Managing Operations
- Methods of Planning and Control
- Drawbacks of JIT

### **Module 5: Supply Chain Management**

- Purchasing
- Distribution/Logistics
- Materials Management
- Supply Chain Policy and Operations Strategy
- Supply Chain Dynamics

### **Module 6: Maintenance Management and Major Losses**

- Goal of Total Productive Maintenance (TPM)
- Overall Equipment Effectiveness
- TPM Development

# **Trainer Profile**

## **PARAMESVARAN A/L MUNIANDY**

Paramesvaran A/L Muniandy has almost 20 years of experience in the field of Operations Management in a multi-national Japanese manufacturing company. He holds a Master of Energy & Environment Management, a Masters of Business Administration, a Bachelor of Business Engineering, a Post Diploma in Marketing and a Professional Diploma in Total Quality Management. Currently, he is pursuing his PhD in Business Administration (Bulacan State University). Besides that, he is a Certified Professional Trainer (ARTDO International), an IRCA Certified Environmental Management System Auditor (SGS) and 5S Quality Environment (QE) Trainer. He specialises in the field of Operations Management, Total Quality Management System, 5S Organisation, Human Resource Management and Supply Chain Management. He also trains ISO Certification programmes on Quality (QMS ISO 9001) and Environmental Management (ISO 14001). His trainings are mostly tailor-made according to the clients' needs; realigning and reengineering the Organisation Systems and Procedures (SOP/KPI) to meet the organisational objectives effectively and efficiently. He had conducted a wide range of trainings programmes and also provided consultation services to the manufacturing and services sectors. The successful system and process improvement initiatives (5S, Kaizen, Poka Yoke, etc.) had boosted their organisations' productivity and performance at the global arena.



## REGISTRATION FORM

### FMM CERTIFICATE IN PRODUCTION PLANNING CONTROL

**Saturday & Sunday, Date: April 6, 7, 13, 20 & 21, 2019 Venue : FMM Institute, Kuala Lumpur**

(To be completed in BLOCK LETTERS)

#### A. PERSONAL PARTICULARS

Full Name (Mr/Ms) : \_\_\_\_\_ NRIC No. : \_\_\_\_\_

Designation : \_\_\_\_\_ Name of Company : \_\_\_\_\_

Permanent Address : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_  
(if different from permanent address)

Tel No. (H) : \_\_\_\_\_ (O) : \_\_\_\_\_ Fax No. : \_\_\_\_\_

E-mail Address : \_\_\_\_\_ H/P No: \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Sex : \_\_\_\_\_ Age : \_\_\_\_\_ Nationality : \_\_\_\_\_ Race : \_\_\_\_\_

#### B. EDUCATIONAL BACKGROUND

Name of School / Institution	Years Attended		Highest Qualification Obtained
	From	To	
Secondary : _____	_____	_____	_____
College / University : _____	_____	_____	_____
Any Special Professional Course : _____	_____	_____	_____

#### C. SPONSORSHIP

Company Sponsored                       Self Sponsored                      Please Tick (√)

#### D. SUBMITTED BY (To be filled if sponsored by company)

SBL/SBL-Khas                       Non Contributor                      Please Tick (√)

Name : \_\_\_\_\_ Designation : \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address : \_\_\_\_\_

Tel No. : \_\_\_\_\_ Fax No. : \_\_\_\_\_ E-mail Address : \_\_\_\_\_

FMM Membership No: \_\_\_\_\_ My Corporate Identity No : \_\_\_\_\_

#### E. DECLARATION

**I hereby declare that the information provided is correct and complete.**

Signature of Participant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit the Registration Form and supporting documents to:**

Nora Liza / Norsyamira                      Tel : 03-62867200   Fax : 03- 62776712  
Wisma FMM, No 3, Persiaran Dagang, PJU 9, Bandar Sri Damansara, 52200 Kuala Lumpur.  
E-mail: [nora@fmm.org.my](mailto:nora@fmm.org.my) or [norsyamira@fmm.org.my](mailto:norsyamira@fmm.org.my)   Website : [www.fmm.edu.my](http://www.fmm.edu.my)