



Import, Export Procedures, Documentations and INCOTERMS 2010

August 1 - 2, 2018 | 9.00am - 5.00pm | Shah Alam Convention Centre

FACILITATOR

Mr Devindran Raju is a Freelance Corporate Trainer specialising in the area of Supply Chain Management. He obtained his Bachelor of Business Administration Degree (Hons.) from Universiti Utara Malaysia (UUM). He is currently pursuing his MSc. (Management) with Universiti Utara Malaysia. Devindran is a Certified Trainer by PSMB (HRDF). He is a highly-motivated and knowledgeable Trainer with more than 18 years of practical experience in Supply Chain Management in various industry sectors such as FMCG, Electric, Electronics, Automotive, Manufacturing, Forwarding and 3rd Party Logistics. He has held managerial positions with several multi-national corporations and his previous position was the Senior Logistics Manager with Alps Group. With his immense practical industry knowledge, Devindran has designed training programmes in the areas of Logistics, Procurement, Shipping, Warehousing, Project Management, Regulatory-Customs Act, Freight Forwarding and IPC Operations. A much sought-after trainer due to his frank, candid, interesting and humorous way of presenting his talk, Devindran has the ability to relate to all levels of people, using straight forward approach in conducting his seminars and presentations. He has the passion to captivate participants' engagement and aspires to be the trainer of first choice. Besides English, he is also fluent in Bahasa Malaysia which enables him to conduct trainings in Bahasa Malaysia if required.

WHO SHOULD ATTEND

Procurement, Logistics, Warehouse, Sales, Operations, Planning Managers/Executives/Officers/Supervisors /Team Leaders and Clerical staff.

ADMINISTRATIVE DETAILS

Dates : **August 1 – 2, 2018**

Time : 9.00 am – 5.00 pm

Venue : **Shah Alam Convention Centre**

No. 4 Jalan Perbadanan 14/9

40000 Shah Alam, Selangor Darul Ehsan

Fees : FMM Members – RM 1,300 per participant

Non Members – RM1,600 per participant

(Fees include course materials, Certificate of Attendance, lunch and refreshments)

*** Enjoy 10% for registration of two (2) and 20% discount for registration of three (3) or more participants from the same organisation and of the same billing source.**

Registration is on a first-come first-served basis. Cheques made in favour of the "FMM Institute" should be forwarded one week before the commencement of the programme. Completed registration form, that is faxed, mailed or e-mailed to FMM Institute, would be deemed as confirmed.

All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the course fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

The FMM Institute reserves the right to change the facilitator, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes. Should the programme be cancelled or postponed, FMM Institute is not responsible for covering airfare, hotel or other travel costs incurred by the participants.

OBJECTIVES

- ◆ Understand and be updated with information on the Import & Export Procedures
- ◆ Gain knowledge on documentation, license, Customs duties and facilities
- ◆ Understand the responsibilities of the seller and buyer under Incoterms
- ◆ Develop ability to evaluate current Shipping Terms practiced by own organisation
- ◆ Negotiate on international contract based on risk and cost of shipping
- ◆ Use updated knowledge to produce better Shipping and Logistics performance

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Module 1: International Purchasing

1.1 Definition

1.2 Motives of International Purchasing

Module 2 : Import & Export Documentation & Procedures

2.1 Import License

2.2 Handling Hazardous Materials

Module 3 : Taxation System in Malaysia

3.1 Customs Duty, GST, Excise Duty & Levy

3.2 Bonded Warehouse

Module 4: Understanding Contract

4.1 Definition

4.2 Sales Contract

Module 5: Introduction to Incoterms

5.1 Introduction to Incoterms 2010

5.2 Purpose & Scope of Incoterms

Module 6: Incoterms by Groupings

6.1 Incoterms for Any Mode

6.2 Incoterms for Sea and Inland Waterway

Module 7: Details & Terms of Incoterms

7.1 Guidance Notes

7.2 Sale on Departure and Sale on Arrival

Module 8: Transportation Management

8.1 Components of Transportation System

8.2 Transportation Modes

Module 9: Decision Making

9.1 Classification

9.2 Security Issues – clearance obligations

Module 10: Important Task

10.1 How to use Incoterms 2010

IN-HOUSE TRAINING AVAILABLE

For further enquiries, please contact:

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