

RESERVATION FORM

**FMM Industrial Waste Management Conference 2017
16th May 2017
THE ROYALE BALLROOM (LEVEL 2)**

Deadline: Date / Cut-off Date: 09th May 2017

GUEST DETAILS

Last Name	First Name	<input type="checkbox"/> Sharing with:	Airport Transfer From /To KLIA (RM265.00Nett/car/way)	
Contact Number			<input type="checkbox"/> Pick Up <input type="checkbox"/> Drop Off <input type="checkbox"/> Roundtrip	
Email Address		Flight Details (24:00hrs)		
Company Name		Arrival Flight No	ETA	
Arrival Date		Departure Flight No	ETD	
Departure Date				

- A surcharge of 50% will be levied for transfer between 12.00am to 6.00am and the rate transfer is subject to change

ROOM CATEGORY

Room Category	Room Rates		No. of Room/s	No. of Adult/s
	Single [RM]	Double [RM]		
Superior Room	360.00nett	380.00nett		
Deluxe Room	390.00nett	410.00nett		
Club Deluxe	480.00nett	500.00nett		
Exec Suite	810.00nett	830.00nett		

- All rates are includes 6% GST per room per night.
- Room rates quoted are inclusive of Breakfast for all rooms category
- Free wireless broadband access [Throughout Hotel premises]
- Complimentary parking offered for in-house guest
- Above rates are only applicable during the above event only, 3 days prior and 3 days after the event.
- Subject to on-day availability.

PREFERENCE

<input type="checkbox"/> King Size Bed	<input type="checkbox"/> Twin Bed	<input type="checkbox"/> Non Smoking	<input type="checkbox"/> Smoking
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- Subject to on-day availability

ROOM GUARANTEE METHOD

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTER	<input type="checkbox"/> AMEX	<input type="checkbox"/> DINERS	<input type="checkbox"/> JCB
Credit Card no	Expiry Date	Security Code	Card Holder's Name	

- In order to confirm your room booking, credit card details are required upon reservation.
- **The hotel will charge one room night to the above credit card. A confirmation email will follow subsequently.**

TERMS AND CONDITIONS

1. Official check-in time is 1500hrs and check out time is 1200hrs.
2. Full-day surcharge will be applicable for guests arriving to check in between 0001 hours to 1500 hours.
3. Late check-out shall be chargeable at 50% of room rate after 1200 hours but before 1600 hours. Full rate is chargeable for departures after 1600 hours onwards.
4. Any cancellation or reduction of nights to hotel room bookings after 09th May 2017 will result in a late cancellation charge equivalent to full duration of stay. The hotel must be notified in writing for this.
5. Full charge of the entire duration of stay will be imposed should there be any no show on day of arrival.
6. Any flight changes must be advised at least 24 hours prior to arrival.
7. **The hotel will charge one room night to the provided credit card. A confirmation email will follow subsequently.**