



FMM LEAN Manufacturing Series: M&E

July 17-18, 2017 • 9:00am - 5:00pm • Wisma FMM, Bandar Sri Damansara, K Lumpur

LEAN manufacturing is a systematic method to eliminate waste or any activity that consumes resources without adding value in a manufacturing system. The seven wastes of LEAN manufacturing are overproduction, waiting time, transportation, over-processing, inventory, motion and scrap.

The LEAN thinking approach to business management and continuous improvement has been widely adopted by many industries, including machinery and equipment (M&E). LEAN will help the M&E industry improve cycle time and maximise output from processes with fewer manpower. In addition, LEAN also helps a company to achieve the following:

- Improve equipment reliability, eliminate unexpected breakdowns & increase capacity utilisation.
- Engage employees to actively participate in problem-solving exercises.
- Eliminating the transfer time between processes.
- Enhance labour flexibility.

Join the workshop to learn your company can benefit with implementation of LEAN Manufacturing.

HIGHLIGHTS

- Overview of LEAN Manufacturing
- Three Inter-related Wastes in Manufacturing
- Understanding Kaizen
- 5S Workplace Management
- Standardised Work
- LEAN Industrial Engineering (IE)
- Time & Motion Study
- Line Balancing
- Layout Concepts
- Groups Activities (4)

WHO SHOULD ATTEND?

- Plant / Factory Managers
- Production Managers / Operation Managers;
- Engineering Managers and Supervisors

METHODOLOGY

The programme will include theoretical lectures and several simulations via interactive activities. Participants will engage in active discussions, group activities, case studies and classroom simulation for more than **60%** of the time of the workshop.

LIMITED TO 20 PAX ONLY!!!

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PARTICIPATION FEE

	Fee Per Pax	GST	Total Per Pax
FMM Member	RM 1,500	RM 90	RM 1,590
Non-Member	RM 2,000	RM 120	RM 2,120

⇒ Includes course materials, refreshments & lunch.

PAYMENT

Registration form must be completed and returned to FMM by **July 3, 2017** along with payment. Participants must pay the full fee before the event; otherwise registration will be cancelled. Walk-in participants with payment will be admitted on space availability basis.

PAYMENT METHODS

Full payment of RM _____ will be made by **July 3, 2017** via:

- Cheque / Bank drafts (crossed A/c Payee only)
- Direct bank-in

Payee Name: **FEDERATION OF MALAYSIAN MANUFACTURERS**

(GST No. 0017 1429 0688)

Bank Name : **MALAYAN BANKING BERHAD**

Account No : **5-14208-33076-8**

SWIFT Code : **MBBEMYKL**

CANCELLATION POLICY

- ◆ Cancellation must be in writing to FMM. Registration can be transferred to another person at no extra charge.
- ◆ Refund policy for cancellation received:
 - Less than 7 days prior event : No refund
 - 7 - 14 days prior event : 50% refund
 - More than 14 days prior event: Full refund
- ◆ FMM reserves the right to alter, cancel or reschedule the programme. All efforts will be taken to inform participants of any changes.

REGISTRATION FORM

Federation of Malaysian Manufacturers (7907-X)

Attention.: Ms. Sandy (sandy@fmm.org.my)

Tel.: 03 - 6286 7200 ♦ Fax: 03 - 6274 1266 / 7288

Please register the following participants:

(Attach separate list if space is insufficient)

1) Name: _____

Designation: _____

Email: _____

Is vegetarian meal required? **YES / NO**

2) Name: _____

Designation: _____

Email: _____

Is vegetarian meal required? **YES / NO**

Payment:

Enclosed cheque / bank draft no. _____ for

RM _____ mailed on _____

Submitted by:

Name: _____

Designation: _____

Company: _____

Address: _____

Tel.: _____ Fax: _____

FMM Membership No.: _____

Email: _____