

Company's letterhead

Date: _____

Membership & SMI Division
Federation of Malaysian Manufacturers
Wisma FMM
No. 3, Persiaran Dagang, PJU 9
Bandar Sri Damansara
52200 Kuala Lumpur

Application for APEC Business Travel Card (ABTC)

<Name of Company>* would like to apply for the APEC Business Travel Card for *<Tan Sri / Datuk / Encik / Puan / Cik XXXX>*; NRIC No. *YYYYYY-XX-ZZZZ* and Passport No. *XXXXXXXXXX*. *He / She* is currently the *<designation in company*>* of *<name of company*>*.

****Name of company has to be the same in the application form***

****Designation in company has to be the same in the application form***

Enclosed are copies of the application form, passport, official letter to the Department of Immigration Malaysia, recent passport sized photograph and identity card for your perusal. We would appreciate if FMM could prepare the supporting letter and submit the application to Department of Immigration Malaysia.

We declare and confirm that the information contained in our application for the APEC Business Travel Card as referred to above is true and correct and indemnify FMM against any actions, claims, damages, expenses or payment that may arise from the above service.

Please do not hesitate to contact the undersigned if you have any enquiries.

Thank you

Yours sincerely

Sign off by authorised signatory (NOT APPLICANT)