

FEDERATION OF MALAYSIAN MANUFACTURERS (FMM)

FMM NET Members Lounge **Terms & Conditions**

Please take time to read these Terms & Conditions carefully. They contain important information about your rights and obligations in connection with using the Federation of Manufacturers (FMM) website (FMM NET) and contents. Users are deemed to have agreed to these Terms & Conditions when they access the FMM NET and Members Lounge. If you do not agree to these Terms & Conditions, you should not use the FMM NET, Members Lounge and password services.

1. USING THE FMM NET MEMBERS LOUNGE

- i. The FMM NET Members Lounge allows access to a collection of resources for general information purposes. Information in the FMM NET Members Lounge is password protected. Only FMM members can access this website by activating their password. The password is issued at NO CHARGE to FMM members.
- ii. All users and password holders are bound to these Terms & Conditions. The website and its content should not be used for any illegal purpose or in a manner inconsistent with these Terms & Conditions.
- iii. FMM has the right to restrict and block access to the FMM NET Members Lounge and password without giving notice to members with debts owing to FMM, including subscription fees and whose membership has been suspended or terminated.
- iv. Every member agrees that FMM shall not be held liable to their company or any third party for any modification or suspended or discontinued services of the FMM NET.

2. CHANGES TO THE TERMS & CONDITIONS

- i. FMM has the right to change the Terms & Conditions at any time without notification.
- ii. The Person-in-charge (PIC) and password holders should check these Terms & Conditions periodically for changes.

3. PASSWORD ACCESS

- i. FMM only provides password access to a member company with the same company domain name. A member company has to request in writing using the prescribed request form (*Form No. F-OM 05/2-1*) each time a Person-in-Charge is appointed or changed.
- ii. FMM will assign a password to the Person-in-Charge authorised by the company.
- iii. FMM's password is not transferable, to be sold or traded to any third party.
- iv. Every PIC and password holder is responsible for maintaining the confidentiality of their FMM password.
- v. Every PIC and password holder is responsible for complying with these Terms & Conditions when using the FMM website, Members Lounge and password services.

4. RESPONSIBILITY OF PERSON-IN-CHARGE (PIC)

- i. A PIC has authority to update his company's information posted on the FMM website.
- ii. A PIC is responsible for issuing passwords to his company's staff only.

For further enquiries, kindly contact IT Division, FMM Head Office at Tel: 03-62867200 or email: webmaster@fmm.org.my.

FEDERATION OF MALAYSIAN MANUFACTURERS (FMM)

REQUEST FOR PASSWORD ACCESS TO FMM NET MEMBERS LOUNGE

Form No.: F-OM 05/2-1 Issue No.: 05

To: Federation of Malaysian Manufacturers
Wisma FMM, No 3, Persiaran Dagang
PJU 9, Bandar Sri Damansara
52200 Kuala Lumpur
Tel : (03) 62867200 Fax : (03) 62741266/7288
Email: webmaster@fmm.org.my
Attention: IT Division

I have read and understood the Terms & Conditions pertaining to the password access to the FMM NET Members Lounge. I accept the obligations and responsibilities attached to the usage.

I understand and accept that a Person-in-Charge (PIC) has the following authority:

- AMEND my company's information on the FMM NET, subject to FMM's verification.
- ISSUE FMM NET passwords (maximum 10) to my company's employees.

I

Name & Designation (i.e. CEO/MD/Director/General Manager)

hereby authorise the following person as my company's Person-in-Charge (PIC) of the FMM Net Members Lounge:

Name : _____

Designation : _____

Company : _____

Address : _____

Membership # : _____

Tel. No : _____

E-Mail : _____

Date : _____

Signature & Company Stamp

My company undertakes to **inform FMM in writing of the resignation / change of PIC and to resubmit a new request form giving the particulars of the new PIC** to enable FMM to issues a fresh password to the person. We accept that FMM shall not be held liable or responsible for any abuse by the PIC who had resigned.

For office use only

Checked by

Signature: _____ Name: _____

Date Received: _____ Date Issued: _____