



GI/64/2002

October 4, 2002

To: Human Resource Managers

e-Advertisement for Job Vacancies on FMM Net

Do you have a vacancy in your company? Advertise job vacancies on the FMM Net. This is a **new and exclusive service** for FMM members offered at **NO CHARGE**.

Benefits of advertising job vacancies on FMM website are: -

1. It is **FREE!** No registration fee, participation fee or commission is charged. Cut down on some of your advertising costs. Get **COST SAVINGS** from your FMM membership.
2. There is **no limit** on the number of positions that you can advertise.
3. The advertisement will be on-line throughout the duration of period of recruitment as determined by your company. Hard print limits your advertisement only to the specific number of days that you have paid.
4. The advertisement is posted on FMM Net – Branches section at the State(s) of choice.

FMM member companies have **NOTHING TO LOSE** but **EVERYTHING TO GAIN** from this new facility,

To sign up for your e-advertisement, members should complete and submit the attached Job Vacancy e-Advertisement Form to the FMM Head Office or the nearest FMM Branch office of your choice to upload the information onto the FMM Net. Submissions of the relevant information could be via fax or e-mail.

For further enquiries, please contact Ms Roslin Walters of KM & ICC Division at Tel. No. 03 – 6276 1211, e-mail: webmaster@fmm.org.my or Cik Esther Boey at e-mail: eboey@fmm.org.my or the respective FMM Branch office.



Chin Lye Ha
General Manager (Industry)

Job Vacancy e-Advertisement Form

To:	Tel No	Fax No	e-mail
FMM HQ (Attn: Roslin Walters)	03 – 6276 1211	03 – 6274 1266	webmaster@fmm.org.my
FMM Northern Branch	04 – 399 2057	04 – 399 4863	fmpng@fmm.jaring.my
FMM Perak Branch	05 – 548 8660	05 – 548 8221	fmpmk@streamyx.com
FMM Selangor Branch	03 – 5569 2950	03 – 5569 4346	fmmgor0@streamyx.com
FMM Negeri Sembilan Branch	06 – 603 1616	06 – 603 1628	fmmn9@streamyx.com
FMM Malacca Branch	06 – 283 1639	06 – 283 8090	fmm_mcca@streamyx.com
FMM Johor Branch	07 – 357 7613	07 – 357 7617	fmmjhr@fmm.jaring.my
FMM Eastern Branch	09 – 515 6857	09 – 515 6855	fmmktan@fmm.jaring.my

Submitted by:

Name : _____ Designation : _____
 Company : _____
 Address : _____
 Website : _____

Position Vacant			
Type of Vacancy	Permanent <input type="checkbox"/>	Temporary <input type="checkbox"/>	
Job Description			
Required Skills			
Minimum Qualifications			
Contact Person			
Company's E-mail		Tel No	Fax No
Duration of Advertisement	From:	To:	
This vacancy is available at my company/factory located at the state/region covered by the following FMM Branch:			
(Please tick)			
Northern <input type="checkbox"/>	Perak <input type="checkbox"/>	KL & <input type="checkbox"/>	Negeri Sembilan <input type="checkbox"/>
(Perlis, Kedah, Penang)		Selangor	
Eastern <input type="checkbox"/>	Johor <input type="checkbox"/>	Malacca <input type="checkbox"/>	
(Pahang, Terengganu, Kelantan)			

(Note: please use separate form for each position advertised)